# DATA SUBJECT (PERSONAL DATA OWNER) APPLICATION FORM REGARDING THE PROTECTION OF PERSONAL DATA

Within the scope of your rights listed under Article 11 of the Personal Data Protection Law No. 6698 ("Law"), you may submit your requests specified below to us in accordance with the methods and procedures explained in this Form.

**Data Controller:** Demsa İç ve Dış Ticaret A.Ş.
You may exercise your rights through the following methods and procedures.

| | METHOD / PROCEDURE | ADDRESS | EXPLANATION |
|---|---|---|---|
| Written Application (In person or via Notary Public) | Kısıklı Cad. No: 41 Altunizade 34662 Istanbul / TÜRKİYE | By specifying the relevant information and documents included in this form, the necessary actions will be taken, and the envelope/notification must include the phrase "KVKK Data Subject Application". | Written Application (In person or via Notary Public) |
| Application via Registered Electronic Mail (KEP) | demsa@hs03.kep.tr | By specifying the relevant information and documents included in this form, the necessary actions will be taken, and the subject line must include "KVKK Data Subject Application". | Application via Registered Electronic Mail (KEP) |
| Application via Electronic Mail (E-mail) | kvkk@demsagroup.com | By specifying the relevant information and documents included in this form, the necessary actions will be taken, and the subject line must include "KVKK Data Subject Application". | Application via Electronic Mail (E-mail) |

If you submit your application in accordance with the procedures and principles specified in this form, your requests will be concluded free of charge as soon as possible and no later than thirty (30) days. However, if the transaction requires an additional cost, the fee determined by the Personal Data Protection Board may be charged.

Responses will be delivered to you in written or electronic form. Please specify below the communication channel through which you wish to receive our response.

| | |
|---|---|
| Name | |
| Surname | |
| Turkish ID Number | |
| Phone | |
| Address | |
| KEP Address | |

| Preferred Response Method (Please select one): | | |
|---|---|---|
| Preferred Response Method (Please select one): | Preferred Response Method (Please select one): | Preferred Response Method (Please select one): |
| | | |

In order to evaluate your application, please specify your relationship with our Company by providing the information below.

| | |
|---|---|
| Reason for Relationship | ○ Guest<br>○ Visitor<br>○ Business Partner<br>○ Dealer<br>○ Supplier<br>○ Former Employee<br>○ Job Applicant / CV Submission<br>○ Other …… |
| Description (source of the relationship, department you were in contact with, date, duration of the relationship, contract, etc.):<br>……<br>……<br>……<br>…… | |

In order for us to evaluate your application, please specify in detail your request within the scope of your rights set forth under Article 11 of the Personal Data Protection Law No. 6698, as stated in the first section of this form.

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| …… |
| …… |
| …… |
| …… |
| …… |

**INFORMATION NOTICE**

This application form has been prepared in order to identify your relationship with our Company for the evaluation and conclusion of your application, to respond to the requests included in your application, to identify your personal data as the data subject, and to provide an accurate and lawful response to your application within the statutory period.

Our Company reserves the right to request additional information and documents (such as a copy of an identity card or driver's license) for the purposes of identity and authorization verification and for the evaluation of the application. The information and documents related to the requests you submit must be provided by the authorized person and must be accurate and up to date. In the event of an unauthorized application or if the information is determined to be inaccurate or outdated, our Company shall not assume any liability, and in such cases, our Company reserves the right to reject the application.

The information and documents specified in this form and submitted to us shall be processed by our Company solely for the purposes of evaluating, responding to, and concluding the application made pursuant to Article 13 of the Law. The information obtained within the scope of this form and application may be collected in written, verbal, electronic, or physical form. Within the scope of the review conducted, such information may be shared with the Company and its affiliates, as well as with third parties and companies providing services, such as law firms, solely for the purpose of concluding the application.

You may exercise your rights set forth under Article 11 of the Personal Data Protection Law No. 6698 in accordance with the procedures and conditions specified in this form.

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**In case of any conflict or discrepancy between the Turkish and English texts, the Turkish text shall prevail. This document is for informational purposes only.**

**Applicant – Data Subject (Personal Data Owner) Name and Surname:**
**Application Date:**
**Signature:**